

NOTE: This is a working document and reviewed monthly. The version number will update following revision.

KEY:

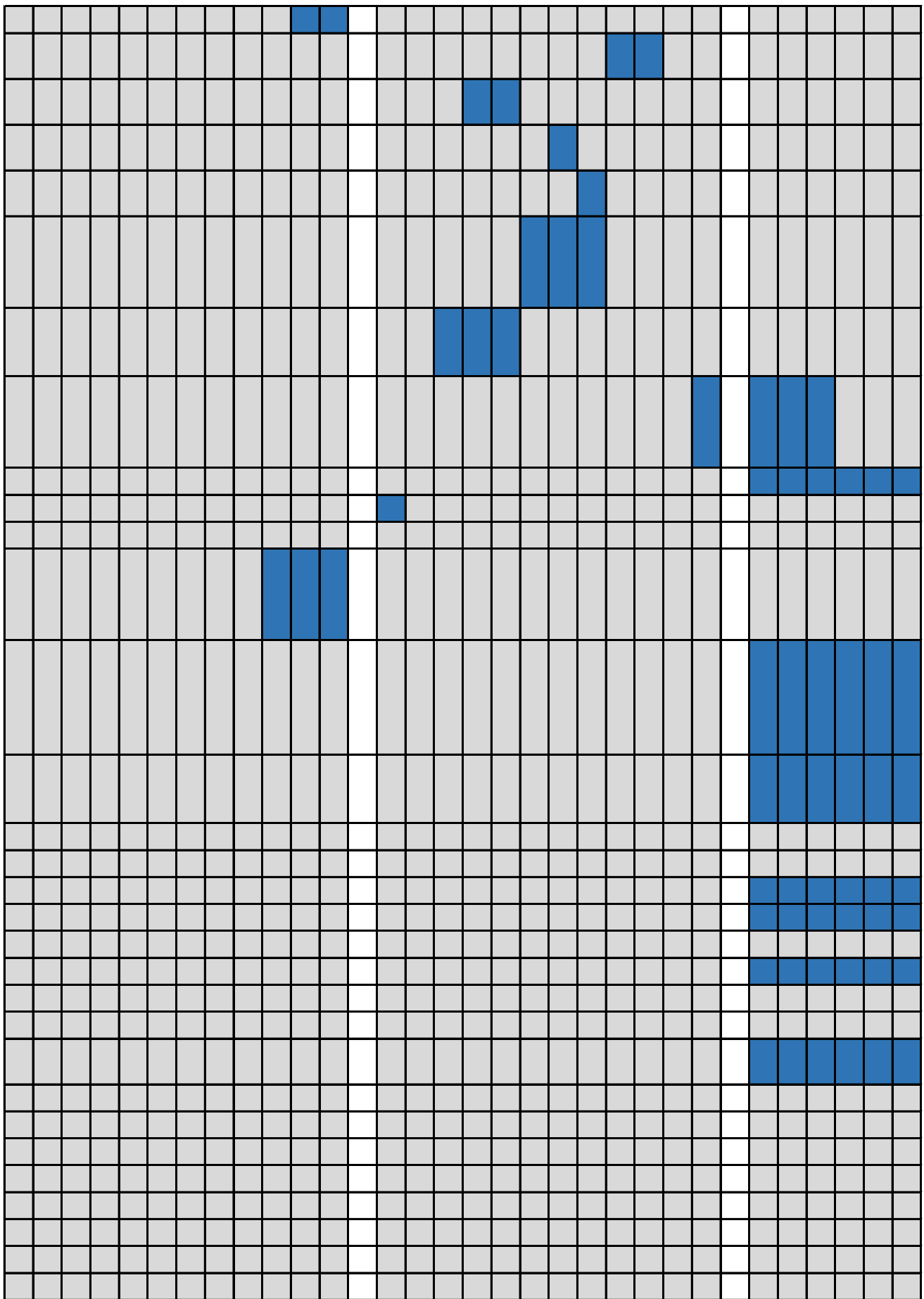
Proposed Audit Activity Schedule		VFM / Tech	Team	
Annexes	Audit Activity (Work in Progress)			Details of Focus
Annex 1 - Network Resilience	Gritters - (?)	VFM		The operation of the existing HC Gritter Fleet
	Maintenance of gritter fleet	VFM		The inspection and maintenance of the HC Gritter Fleet
Annex 2 - Stakeholder Engagement	Locality steward inspections	Both	CMT	Review the locality steward priorities and workload with reference to inspection and stakeholder liaison. Also undertake update work undertaken in 2017
Annex 3 - E 2 E Network Improvement	End to End Carriageway Maintenance (Also A8)	Tech	Eng Team	Consider the scheme identification process, prioritisation, design and implementation of carriageway maintenance regimes
	Safety barriers	Both	CMT	Review the previous work done on the management of this asset type and review improvements implemented
	Lining Provision (with focus on Service Life and Specification)	Tech	Eng Team	Evaluate previous observations made on this topic and review improvements implemented. Scope to also include quality in terms of retroreflectivity and compliance with guarantee period.
	Section 106 Information and Delivery	VFM		Linked to the above, end to end evaluation of S106, from communication of funds to programming (forward and otherwise) through to scheme design and delivery.
Annex 5 - Fleet	Fleet Maintenance	VFM		ADD
	Garage Operations	VFM		ADD
	Jetpatchers - the use of. Taking into account the demountable body jetpatcher			
Annex 6 - Parks & Open Spaces	Grass cutting (Cemetery, play areas etc)	VFM		Principally a review of progress to Programme and compliance with specification/policy
	Play area inspections and repairs	VFM		TBC
	Management Of Open Spaces	Tech	Eng Team	Undertake Gap analysis with current regime to ensure that the risk to the public is appropriately managed. This will include review of inventory, inspection and repair procedures.
Annex 7 - Drainage	Flood planning advice	Both		Scope to be discussed
	Capital Drainage Works Delivery	Both	CMT	Scope to be discussed
	Strategic Drainage Approach	Tech	Eng Team	

Drainage	Capital Drainage Prioritisation		CMT	
	Culvert inspections (Are they done ad hoc etc?)	Both		Scope to be discussed
Annex 8 - TAMP	Evaluation of Vaisala Road AI	Tech	Eng Team	
	Evaluation of B Road Binder Trial	Tech	Eng Team	
	Evaluation of FinaGrip/KeilyLock		Eng Team	
	End to End Carriageway Maintenance (Also A3)	Tech	Eng Team	Consider the scheme identification process, prioritisation, design and implementation of carriageway maintenance regimes
	Steward Asset Inspections - Linked to A2	Both	CMT	Review the inspections with reference to moderation and defect identification in line with the HMP
	Data - Measuring the Conditions of Assets	Tech	Eng Team	Review the methods and frequency of asset condition surveys to ensure value, compliance with specification and usefulness in prioritising schemes
Annex 9 - Network Management and Traff. Reg.	NRSWA inspections			Programme of Inspection
	TRO Ranking Process	VFM		Review the outcomes of the SWAP Audit
Annex 10 - Network Rehab and Maint.	Pothole Repair - Follow up on GSC Report	Both	CMT	Review the previous work done on this topic and consider the recommendations of the General Scrutiny Committee published in 2019
	Green Claims Process	TBC		Review both identification and claims process, through to reinvestment in the asset to mitigate the service delivery impacts of accidental damage to infrastructure assets.
Annex 11 - PROW	Capital projects - Bridges	Tech		Review delivery of capital projects, primarily focussed on failing bridge stock.
Annex 12 - Steet Cleansing	Road sweeping	VFM		ADD
	Fly tipping	VFM		ADD
	Bins and Cleansing	VFM	CMT	
Annex 13 - Street Lighting	St Lighting inspections	VFM		ADD
Annex 14 - Structures	Bridge inspections	VFM		Follow up on recommendations of 2019 review on Bridge Inspection
Annex 15	ADD			ADD
Annex 16	ADD			ADD

All Annexes	High Level Network Monitoring	Tech	Eng Team	This is a recurring annual activity to highlight areas of new works done that are exhibiting condition deterioration that may be an indication of poor compliance with specification or delivering poor value for money.
	The Forward Programme	VFM		Review of the forward programme to assist in identifying future topics
	Highways Incentive Fund Audit Questions - Retain Audits to form Evidence of Service Delivery Review	Tech	Eng Team	Ensure that this process assists in reinforcing evidence for the Highways Maintenance Self Assessment Questionnaire to ensure that Band 3 Status is maintained.
Annual Summary				

Note: Conditional Formatting Allows Rapid Creation of Programme. S

[illegible]



[illegible]

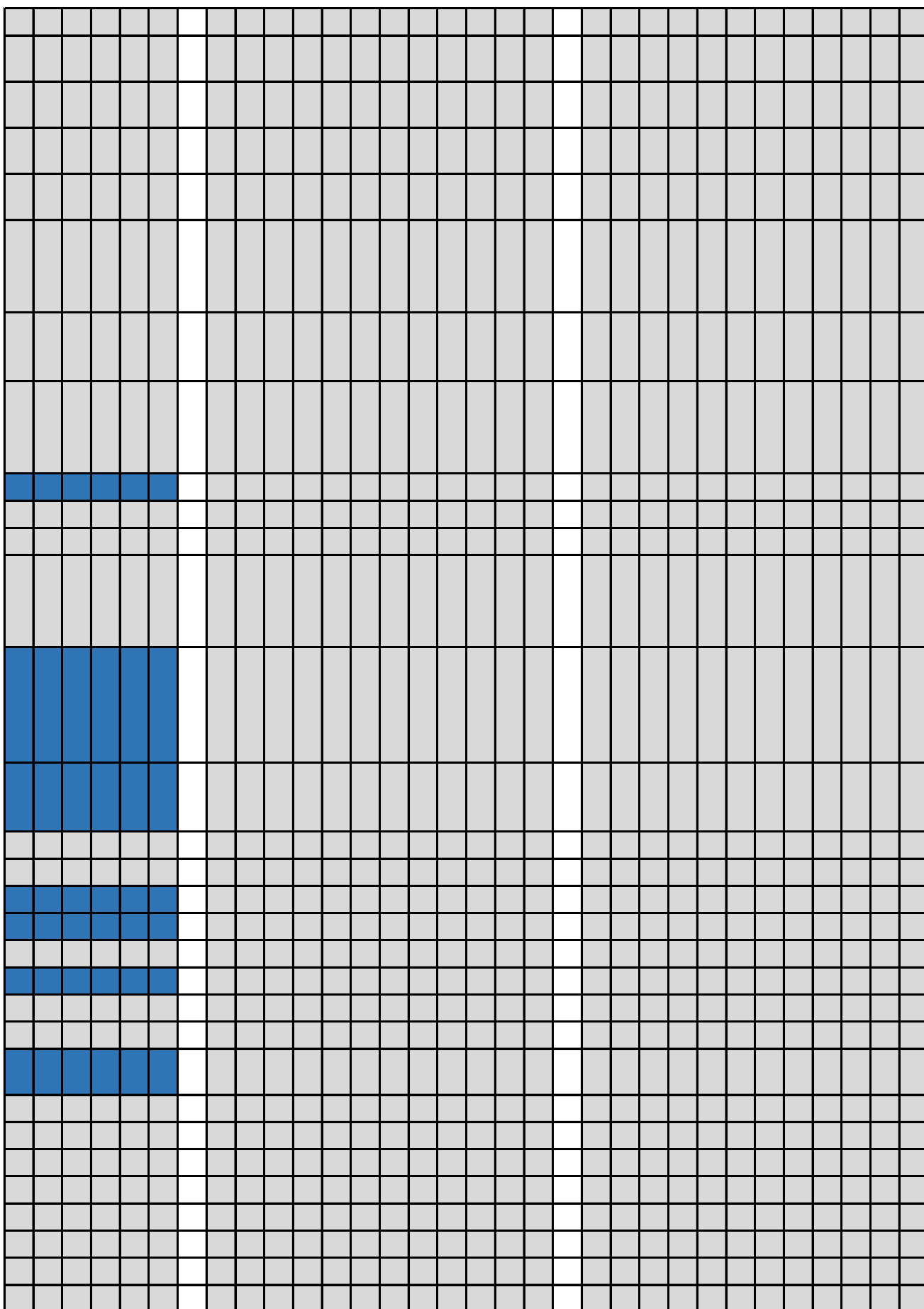
elect a cell and place a **NUMERIC** character in the box to show a colour

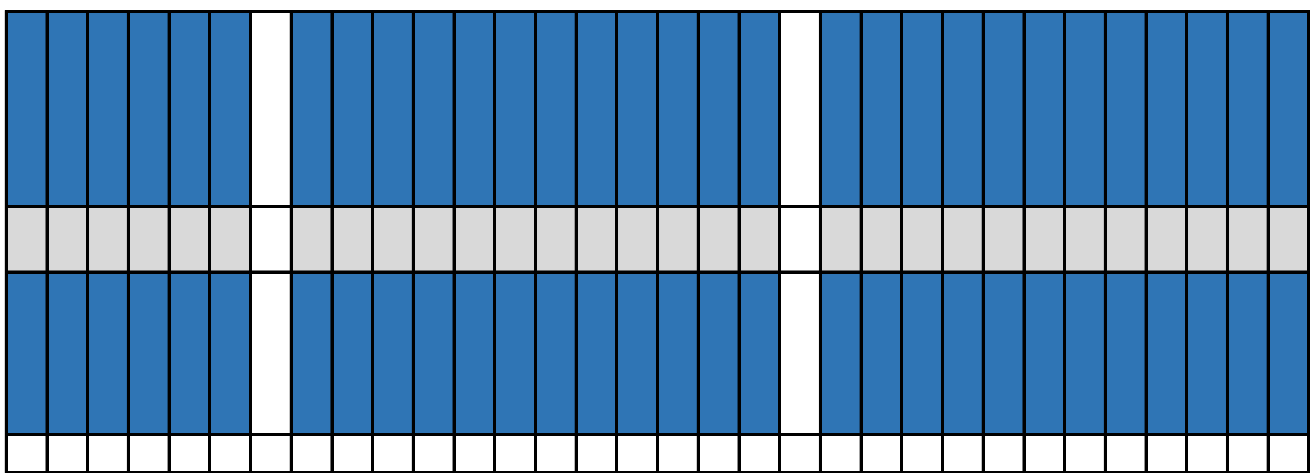
Forward Programme

programme period shall be partially informed by previous audit findings.

22/23

22/23					
October					
November					
December					
January					
February					
March					
No. Audits					
April					
May					
June					
July					
August					
September					
October					
November					
December					
January					
February					
March					
No. Audits					
April					
May					
June					
July					
August					
September					
October					
November					
December					
January					
February					
March					
No. Audits					
April					
May					
June					
July					
August					
September					
October					
November					
December					
January					
February					
March					





[illegible]

[illegible]
